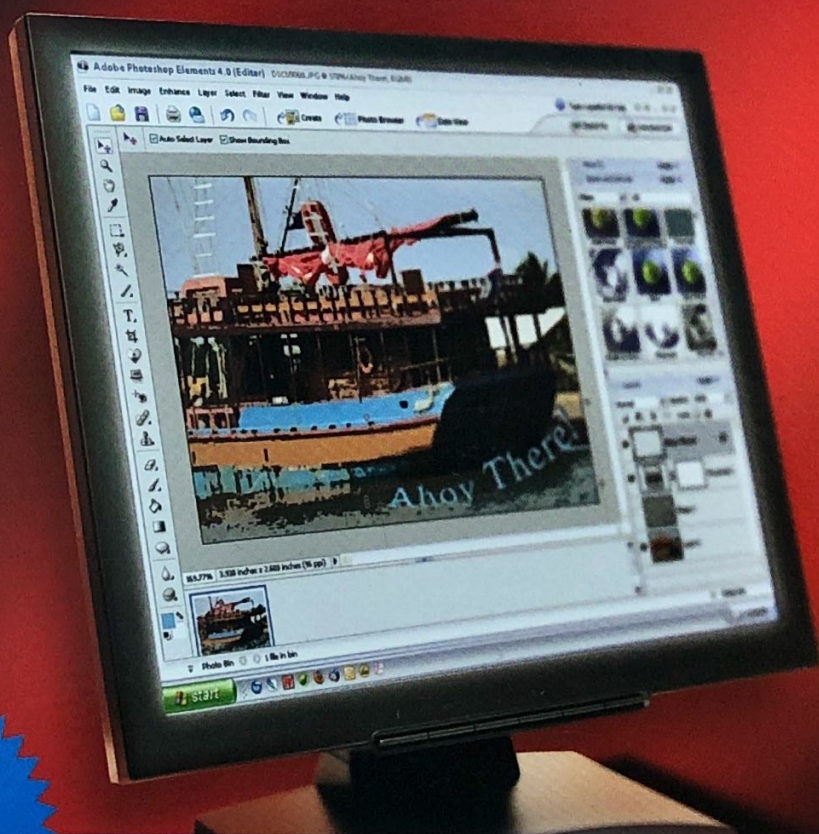


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# the Unofficial Guide<sup>®</sup> to Photoshop<sup>®</sup> Elements 4



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**Donna L. Baker**

Includes a tear-out card with keyboard shortcuts

## File menu shortcut keys

Get Photos From Camera or Card Reader . . . . .	Ctrl+G
Get Photos From Scanner . . . . .	Ctrl+U
Get Photos From Files and Folders . . . . .	Ctrl+Shift+G
Get Photos From Mobile Phone . . . . .	Ctrl+Shift+M
Catalog . . . . .	Ctrl+Shift+C
Burn . . . . .	Ctrl+B
Duplicate . . . . .	Ctrl+Shift+D
Rename . . . . .	Ctrl+Shift+N
Move . . . . .	Ctrl+Shift+V
Export to Computer . . . . .	Ctrl+E
E-mail . . . . .	Ctrl+Shift+E
Print . . . . .	Ctrl+P
Exit . . . . .	Ctrl+Q

## Edit menu shortcut keys

Delete from Catalog . . . . .	Del
Rotate 90° Left . . . . .	Ctrl+Left
Rotate 90° Right . . . . .	Ctrl+Right
Auto Smart Fix . . . . .	Ctrl+Alt+M
Auto Red Eye Fix . . . . .	Ctrl+R
Go to Standard Edit . . . . .	Ctrl+I
Adjust Date and Time . . . . .	Ctrl+J
General Preferences . . . . .	Ctrl+K

## View menu shortcut keys

View Photos in Full Screen . . . . .	F11
Compare Photos Side by Side . . . . .	F12
Refresh . . . . .	F5
Go To: Back . . . . .	Alt+Left
Go To: Forward . . . . .	Alt+Right

## Window menu shortcut keys

Photo Browser . . . . .	Ctrl+Alt+O
Date View . . . . .	Ctrl+Alt+C
Tags . . . . .	Ctrl+T
Collections . . . . .	Ctrl+Alt+L
Properties . . . . .	Alt+Enter

# the Unofficial Guide<sup>®</sup> to Photoshop<sup>®</sup> Elements 4

*Donna L. Baker*

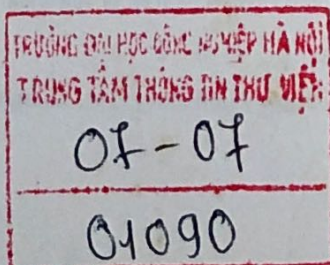


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*For Mom and Dad*

*—Donna L. Baker*

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